



The Carnival of the Animals/Summer 2025

NUMBER: _____

AUDITION FORM – PLEASE PRINT

Name: _____ Age: _____ Phone Number: _____

Email: _____ Address: _____

City: _____ State: _____ Zip: _____ Phone Number(Primary): _____ Secondary: _____

Guardian(s) OR Emergency Contact(s) Name(s) (First, Last): _____

Guardian or Emergency Contact Phone Number(s): _____ Email: _____

Are you willing to accept any size role in the production (please circle): YES NO

If you are not cast in the production, are you interested in assisting behind the scenes (please circle): YES NO

If YES, in what capacity? (please circle): Sewing Painting Building Stage Crew Sound/Light Board Operator

IF Served by BHW please provide the following additional information:

Name of BHW Home That You Live In (If applicable): _____ **Phone Number:** _____

BHW Home Supervisor: _____ **BHW Home Front Line Leader:** _____

Internal Service Coordinator (ISC): _____ **Phone Number:** _____

External Case Manager Name: _____ **Email:** _____

List your three previous performance experiences. (Include: name of production, role, location and director):

List any performing arts training/classes you have taken, instructor, and number of years. *Please list years/classes/instructors.* Use back side if needed:

List any special skill/ hobbies/unique abilities:

A DRAFT schedule is attached at the back of this packet, please use it to list ALL schedule conflicts that will prevent you from being at every rehearsal. Conflicts won't *necessarily* exclude one, but will *potentially* affect placement. New and additional conflicts will not be accepted once rehearsals have begun. We rehearse Sunday – Thursday, 6:00 – 9:00 PM, most weeks, with some exceptions for holidays. When one person is missing it affects the entire cast and production. We will cast understudies, understudies do have to be present at all rehearsals. All cast members are required to be present the final week of rehearsals.

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NAME (Please Print): _____

The following information is being asked to assist us in procuring costume pieces prior to the first rehearsal. The answers do not affect casting in any way. Please be as accurate as possible.

Please Circle One of the Following: Youth Size Juniors/Young Adult Adult Sizes Plus Sizes

Height: _____ Shoe Size: _____ Dress/Skirt Size: _____ Pant Size: _____

T-Shirt Size: _____ Blouse or Button Up Shirt Size: _____ Leotard Size(if applicable): _____

Tight Size (if applicable): _____ Are you willing to cut or dye your hair (please circle): YES NO

Allergies to: fabrics, metals, dyes, paints, latex, feathers or detergents: please write: _____

Do you have any needs that you might need assistance with, or modifications that you might need to be provided in rehearsals:

If applicable, do you have any protocols that we need to follow (please explain in detail):

PLEASE CONSIDER THE FOLLOWING WHEN APPLYING to ENSURE the SUCCESS and ENJOYMENT FOR ALL PARTICIPANTS:

- *This experience contains: loud noises, crowds, bright lights, and has many transitions with fast moving pieces– flexibility is required. There are also long periods of waiting during rehearsals – patience is required.*
- *The ability to independently follow or repeat instructions and directions is necessary.*

Sadly, not all that audition will be guaranteed a role or a leading role. We strongly urge you to come to auditions for our next project if you are not cast. All performers become a part of an ensemble where all are equal and expected to help their fellow performers both on and off the stage.

*Performers will be required to assist in supplying some of their hair and makeup needs, as well as undergarments for your costume. Please let us know if this will be a financial hardship for you. This will **not** affect casting.*



IMAGE RELEASE

In the event that a photo or video clip is used of me and/or my child/children, I give permission for the photo to be used to help promote Flutter Productions/Black Hills Works/Suzie Cappa Art Center to be used to help promote the organization in print, banners, signs, websites, social media, news media, and/or programs for productions in addition to any promotion.

I (please print) _____,

and my guardian(s) (if applicable – if you are your own guardian you do not need to sign) (please print)

Hereby grant that Flutter Productions, the Suzie Cappa Art Center, or Black Hills Works has the irrevocable and unrestricted right to use and publish and video or photographs of me, or in which I may be included, for any advertising or media purposes and in any manner and medium; and to alter the same without restrictions.

Signature: _____ Date: ____/____/____

Guardian(s) Signature: _____ Date: ____/____/____

Address: _____ City: _____ State: _____

Zip: _____

Phone: (____) _____ - _____ Email: _____



LIABILITY WAIVER (Must be signed prior to participation)

I, (full name – please print) _____,

And/or my guardian(s) (full name – please print): _____

Hereby agree to the following on (Today's Date): ____/____/____

1. That I am participating in the audition process, and potentially the following rehearsal process, if cast, that is being offered by Flutter Productions, a division of Black Hills Works, Inc. The activity could include, but not be limited to: theatre, dance, music and or painting, building or sewing. Many of these activities will have a physical component to them. I understand that it is my responsibility to consult with a physician prior to and regarding my participating in any program that has physical requirements. I represent and warrant that I am physically fit and I have no medical condition that would prevent my participation in said activities.
2. I will do my best to regularly attend and participate in all rehearsals and/or performances. The only reason for missing a rehearsal and/or performance should be an emergency situation for which I will notify the director, choreographer and/or stage manager as soon as I am able to do so that I will not be present. I understand that an absence of one member of the group has an effect on the full group.
3. In consideration of being permitted to participate in any physical activity, including both dance, movement, speaking and/or construction work: building, painting or sewing and/or backstage crew work - I agree to assume full responsibility for any risks, injuries or damages, known or unknown, which I might incur as a result of participating in the program.
4. In consideration of being permitted to participate in any aspect of the production, both in front of and behind the scenes, **I knowingly, voluntarily, and expressly waive any claim I may have** against Flutter Productions, Black Hills Works, their sponsors, affiliates, advertisers, production team members, instructors, promoters, employees, and any other individuals associated with Flutter Productions at Black Hills Works Inc. for any claim for injuries, losses, or damages that I or my child/children/protected person may sustain as a result of participating in the program including classes, building, crew work, and performances. I, my heirs or legal representatives forever release, waive, discharge, and covenant not to sue Flutter Productions, Black Hills Works, employees, advertisers, instructors, affiliates, and any other individuals associated with Flutter Productions a division of Black Hills Works, Inc.

I have read the above release and waiver of liability and fully understand its contents. I voluntarily agree to the terms and conditions stated above.

SIGNATURE: _____ Birthdate: _____

GUARDIAN(S) SIGNATURE (If you're your own guardian you do not need to have a guardian signature):

In case of Emergency, Contact: _____ Phone: _____



Class/Rehearsal Etiquette and Dress – REMOVE FROM AUDITION PACKET & KEEP

1. **DRESS:** Always wear clothes that you can move in such as athletic and dance gear. As there are a variety of ages involved: please dress modestly - avoiding overly revealing clothing, no bare mid drifts. The space fluctuates in temperature so wear/bring layers to adjust as needed. Practice in the footwear that you are going to perform in so that you become use to your foot ware, or lack thereof. Please do not wear street shoes on the BLACK dance studio floor. Remove shoes AND socks upon entry.
CAUTION: The painted gray floor area is slippery in socks. Put shoes/socks in trays provided – especially if it is wet out. Remain an arms-length away from wheelchairs when in the rehearsal space for the protection of your bare feet. Wear your hair up and out of your face. Remove any large jewelry pieces or accessories so no one gets caught.
2. Bring a pencil & notebook with you to write down any directions (blocking), choreography and/or notes that you were given. Once you get blocking/choreography it is your responsibility to learn and remember it.
3. Bring appropriate supplies and materials with you. Please check with your instructor/director/choreographer.
4. Never direct or give notes to your fellow performers. If there are notes coming from multiple people, it becomes confusing and dilutes the artistic vision. Please note this is different from *helping* or communicating needs to fellow performers.
5. ONLY BRING COLORLESS/SUGAR-FREE WATER in a closeable bottle to rehearsals. Food, drink, candy and gum are not allowed in the studio, backstage, or when wearing a costume. If you bring a snack, eat outside of the rehearsal hall/stage/dressing rooms/audience space and DO NOT SHARE FOOD ITEMS WITH FELLOW PERFORMERS. Do not bring snacks with nuts, sauces/dips, or ones that need heating. This is for medical, allergy, and safety issues. Eating/Drinking in costume is not permitted. Water only in dressing rooms.
6. Please do not talk or visit while in the rehearsal/performance space unless it is warranted. If the person in charge is speaking you should not.
7. CELL PHONES/ Electronic Devices/Valuables: Turn them off when entering a rehearsal/performance space. Leave valuables in the car/at home. There are lockers available, you can supply your own lock and utilize one during the rehearsals. Do not leave electronic devices/valuables unattended and in a visible location. Flutter Productions/BHW is not liable for thefts. If you play music as part of your personal warm up process for performances – bring ear buds (but make sure you can still hear calls from the stage manager) so that you do not share/impose your process on others.
8. NOTES: Getting them: Always be gracious, even if you disagree. Say “Thank you” after the director gives you the note, or “May we speak about this later?” if you don’t understand or disagree. The note session is for quick fixes for MANY elements of the show. Find time outside of the note session for you and the director to solve issues that affect you or your character only.
9. PROPS Never play with a prop and always check your props before each show/rehearsal. If it isn’t yours don’t touch it. We cannot afford to replace and repair many of the items used in this production. Put your props away carefully following a rehearsal or a performance.
10. Do not change your blocking, choreography, or lines without consulting with your director/choreographer/instructor.
11. RESPECT: When given a direction from your stage manager/instructor/director/choreographer repeat it back and say “Thank You.” Never talk back, interrupt, or correct a stage manager, director or choreographer.
12. Punctuality: Please arrive a few minutes before so we begin on time. Make sure that your ride picks you up within five minutes of the end time of rehearsals. There are not after care services/ personnel available following rehearsal.
13. Be gracious, humble, patient, empathetic, and encouraging to your fellow performers. They will remember what you do and say offstage as much as you do on stage. Make this a safe space for all to be in. Leave a good impression that others can admire.
14. Do not complain about your costume/prop/set piece. A performer is not a designer. However, DO report repairs, physical, safety, movement issues with those items. Thank the volunteers, technicians and crew that help us. Without them you would be in the dark, on a blank stage, and have nothing to wear. They help make it all happen and are the most important element of every show.
15. Do not greet audience members in costume, or go out into the lobby/house in costume.
16. Don’t be too hard on yourself if you don’t get something the first time. Whenever you learn anything new it will always take time. Everyone learns at different rates and levels. It doesn’t make one person smarter or better than another person just because they learn quickly. Have patience and grace with yourself. Rehearsals and classes are places for us to make mistakes, and more often than not, mistakes are good. It is from mistakes that we learn the most.
17. PLEASE CLEAN UP AFTER YOURSELF. If you use it, put it away. If you took it out, put it back. If you sat in it, push/stack it. If you spill, mop it up. If you leave crumbs/dirt/bobby pins/makeup smears or powder, sweep or wipe them up. Throw your trash and water bottles away. We do not have janitorial services and need your help maintaining and preserving our rehearsal, performance and dressing room spaces. Please do not create extra work for the production team by leaving us a mess to clean up. We thank you in advance for all that you do to help make our space, dressing rooms, performance spaces and all of our rehearsals a great experience for all.

The Carnival of the Animals

DRAFT Rehearsal Calendar – Subject to change

***PLEASE NOTE** –A detailed rehearsal schedule is provided at the meeting on Thursday May 22.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
18 – MAY Auditions 6-9 PM	19 Auditions 6 – 9 PM	20 Post Cast List	21	22 Company Meeting/ Photos 6:00 – 9:15	23	24
25	26 Memorial Day No Rehearsal	27 Rehearsal 6 – 9 PM	28 Rehearsal 6 – 9 PM	29 Rehearsal 6 – 9 PM	30 Rehearsal 6 – 9 PM Due to Memorial Day	31
1 - JUNE Rehearsal 6 – 9 PM	2 Rehearsal 6 – 9 PM	3 Rehearsal 6 – 9 PM	4 Rehearsal 6 – 9 PM	5 Rehearsal 6 – 9 PM	6 Rehearsal 6 – 9 PM Due to previous short week	7
8 Rehearsal 6 – 9 PM	9 Rehearsal 6 – 9 PM	10 Rehearsal 6 – 9 PM	11 Rehearsal 6 – 9	12 Rehearsal 6 – 9 PM	13 Rehearsal 6 – 9 PM Due to Father's Day	14
15 Father's Day No Rehearsal	16 Rehearsal 6 – 9 PM	17 Rehearsal 6 – 9 PM	18 Rehearsal 6 – 9 PM	19 Rehearsal 6 – 9 PM	20	21
22 At Theater FULL CAST CALLED 5:00 – 9 PM Dress Rehearsal* Costumes and Hair Only	23 At Theater FULL CAST CALLED 5:30 – 9 PM Dress Rehearsal* Costumes and Hair Add Makeup	24 At Theater FULL CAST CALLED 5:30 – 9 PM FULL Dress Rehearsal*	25 At Theater FULL CAST CALLED Arrive w/ Hair/Makeup Done 5:00 PM* PRODUCTION PHOTOS 5:30 – 7:30 Preview Performance for donors 7:30 <i>Possible Filming Night</i>	26 At Theater FULL CAST CALLED 6:15 PM OPENING NIGHT SHOW 7:30 <i>Possible Filming Night</i>	27 At Theater FULL CAST CALLED 6:15 PM SHOW 7:30	28 At Theater 12:45 PM FULL CAST CALLED 2:00 SHOW @3:30 – 5:00 PHOTOS 5:00 – 6:15 PIZZA PARTY 6:15 PM CALL FULL CAST 7:30 SHOW
29 12:45 PM* CALL FULL CAST 2:00 SHOW 3:15 – 5:00 STRIKE						